



# Castle Newnham School

TRADITIONAL VALUES, BRIGHT FUTURES, ONE JOURNEY

## Provider Access Policy

Governors' Committee:	Curriculum & Standards Committee
Adopted by the Governing Body on:	21 June 2021
Signed: (Chair of Committee)	
Signed: (Headteacher)	
Proposed date of review:	July 2023

## A. RATIONALE

This policy sets out the school's arrangements for managing the access of providers to pupils at Castle Newnham School for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997

## B. AIM

We aim to provide pupils with up to date information about education or training offers from other providers.

## C. PRINCIPLES

### Pupil Entitlement

All pupils in years 8 – 11 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of a careers programme, which provides information on the full range of education and training options available at Post 16.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through: options events; assemblies and tastes events
- Understand how to make applications for the full range of academic and technical courses.

## D. PROCESSES – SECONDARY

### Management of provider access requests

A provider wishing to request access should contact:

Alison Boston Assistant Principal (Aspiration and Achievement)

Telephone: 01234 303403

Email: [aboston@castlennham.school](mailto:aboston@castlennham.school)

### Opportunities for access

A number of events, integrated into the school careers programme and during Bright Futures' Month, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. The careers programme overview is shown below:

### Key Stage 3

Year 7	Year 8	Year 9
The World Of Work	Enterprise Skills	Take Your Child to Work Day

Interpersonal Skills	Employability Skills	Newnham College, Cambridge visit for high attaining girls
Team Work	Workplace Skills	Bedfordshire University visit
Entrepreneurial Skills	Employment and Self Employment	Soft skills workshop JC+
How do I choose the right career?	Unifrog	Y9 Apprenticeship assembly
Unifrog		Y9 Options Evening
		Y9 Options – 1-1 interviews
		Careers Planning
		STEAM and STEM Jobs
		Post 16 and Post 18 Options
		Unifrog

#### Key Stage 4

Year 10	Year 11
Preparing your CV for an interview	Next steps – applications
Mock 1-1 Interview with JC+	Careers/ Apprenticeships
Careers & Labour market information	Careers & Labour market information

Y10 Careers/Next Steps 1-1 interviews	Unifrog – careers research
Kimberley 6 <sup>th</sup> Form College visit	
Next Steps Day – July	Rights and Responsibilities in the Workplace
CVs	How to ‘get the job’
Applications	College Applications
Job Interviews	Financing
Finances and Ethical Financing	Unifrog
Unifrog	

### **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

### **E. MONITORING, ASSESSMENT & EVALUATION**

The Assistant Principal (Aspiration and Achievement) is responsible for the monitoring, review and evaluation of provider access. This policy will be reviewed every two years.